

**OVERSIGHT BOARD OF THE SUCCESSOR AGENCY
TO THE ONTARIO REDEVELOPMENT AGENCY**

AGENDA

THURSDAY, MARCH 28, 2013 AT 10:00 AM

**COMMUNITY CONFERENCE ROOMS #1 & #2
CITY HALL, 303 EAST "B" STREET, ONTARIO, CA, 91764**

Call to order:

Pledge of Allegiance

Roll Call

Public Comment

1. Approval of Minutes for the Regular Meeting of February 28, 2013
2. A Resolution approving the Successor Agency's Administrative Budget pursuant to Health and Safety Code section 34177(j).

RESOLUTION NO. _____

A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE ONTARIO REDEVELOPMENT AGENCY, APPROVING THE SUCCESSOR AGENCY'S ADMINISTRATIVE BUDGET PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(j)

Oversight Board Member Comments

Adjournment

MOTION: Moved by Board Member Espinoza, seconded by Board Member Koopman to approve the minutes as presented. The foregoing motion carried by unanimous vote of those present with Members Bertucci and Olhasso absent.

2. A Resolution Approving a Recognized Obligation Payment Schedule for the time period from July 1, 2013 through December 31, 2013

Economic Development Director Andrews explained that this was the Recognized Obligation Payment Schedule for the period beginning July 1, 2013 through December 31, 2013, and clarified that the State was using a different referencing nomenclature, so it was now called “ROPS 13/14A”. He also noted for clarification that the backup charts included the status of prior obligation items, such as denials or non-recognition of specific items.

Board Member Koopman requested that IEUA receive copies of the “Notice of Due Diligence Review on the other redevelopment funds in connection with the IEUA Settlement Agreement”. He commented that it concerns him that the Department of Finance appears to have more than one opportunity to make adjustments, and questioned the purpose of this body if they have that power. Economic Development Director Andrews concurred that some days it feels like there is a constantly moving target, but stressed that staff continues to provide what they feel is solid backup, in spite of the evolving procedures.

Board Member Undercoffer requested clarification of the notes in the backup charts, such as “reclassified” or “denied”. Economic Development Director Andrews clarified that those notes related to the ROPS 3 process, and all projects listed on prior ROPS submittal forms are to continue to be listed on the charts now even if the balances are shown as zero. Board Member Undercoffer questioned the review period for this submittal. Economic Development Director Andrews indicated that upon submittal, the Department of Finance has five days to review the document and request further backup.

MOTION: Moved by Board Member Koopman, seconded by Board Member Espinoza to adopt Resolution No. OOB-016 as presented. The foregoing motion carried by unanimous vote of those presented with Members Bertucci and Olhasso absent.

RESOLUTION NO. OOB-016

A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE DISSOLVED ONTARIO REDEVELOPMENT AGENCY, APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE TIME PERIOD FROM

JULY 1, 2013, THROUGH DECEMBER 31, 2013, PURSUANT TO
HEALTH AND SAFETY CODE SECTION 34177(I)

3. Oversight Board Member Comments.

Chairman Boling reminded the Board Members of the upcoming State of the City event on March 20, 2013, noting that it is the premiere business and networking event for the community. He suggested interested members contact the Economic Development staff to participate.

4. Adjournment

Chairman Boling adjourned the Oversight Board meeting at 10:10 a.m. to the next regularly scheduled meeting of March 28, 2013.

Respectfully submitted:

OVERSIGHT BOARD SECRETARY

APPROVED:

AL C. BOLING, CHAIRMAN
ONTARIO OVERSIGHT BOARD

**OVERSIGHT BOARD
FOR THE SUCCESSOR AGENCY
TO THE ONTARIO REDEVELOPMENT AGENCY**

*STAFF REPORT
AGENDA ITEM 2*

Meeting Date: March 28, 2013

Subject: Approval of a Resolution of the Oversight Board of the Successor Agency to the Ontario Redevelopment Agency approving and adopting the Successor Agency's Administrative Budget pursuant to Health and Safety Code section 34177(j).

Background:

Pursuant to Health and Safety Code section 34172, the Ontario Redevelopment Agency ("Agency") was dissolved as of February 1, 2012. The City of Ontario ("Successor Agency") is the successor agency of the Agency. The Oversight Board is responsible for approving the actions of the Successor Agency pursuant to Health and Safety Code section 34179.

Administrative Budget:

Pursuant to Health and Safety Code section 34177(j), the Successor Agency is required to prepare a proposed administrative budget ("Budget") and submit it for approval to the Oversight Board. The Budget is required to include all of the following: (1) estimated amounts for Successor Agency administrative costs for the period between June 1, 2013 through December 31, 2013; (2) proposed sources of payment for all administrative costs; (3) proposals for arrangements for administrative and operations services provided by the City of Ontario.

Pursuant to Health and Safety Code section 34179(h), because the DOF may review Oversight Board actions, the Oversight Board's action to approve the Budget is not effective for five (5) business days, pending a request for review by the DOF.

Fiscal Impact

No funds are involved with the approval of the Administrative Budget.

RESOLUTION NO. ____

A RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE ONTARIO REDEVELOPMENT AGENCY, APPROVING THE SUCCESSOR AGENCY'S ADMINISTRATIVE BUDGET PURSUANT TO HEALTH AND SAFETY CODE SECTION 34177(j)

WHEREAS, pursuant to Health and Safety Code section 34173(d), the City of Ontario ("Successor Agency") is the successor agency to the Ontario Redevelopment Agency ("Agency"), confirmed by Resolution No. 2012-001, adopted on January 10, 2012; and

WHEREAS, pursuant to Health and Safety Code section 34179(a), the Oversight Board is the Successor Agency's oversight board; and

WHEREAS, Health and Safety Code section 34177(j) requires the Successor Agency to prepare a proposed administrative budget ("Administrative Budget") and submit the Administrative Budget to the Oversight Board for the Oversight Board's approval; and

WHEREAS, the Successor Agency has submitted the Administrative Budget to the Oversight Board.

THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE ONTARIO REDEVELOPMENT AGENCY, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. CEQA Compliance. The approval of the Administrative Budget through this Resolution does not commit the Oversight Board to any action that may have a significant effect on the environment. As a result, such action does not constitute a project subject to the requirements of the California Environmental Quality Act. The City Clerk of the City of Ontario, acting on behalf of the Oversight Board, is authorized and directed to file a Notice of Exemption with the appropriate official of the County of San Bernardino, California, within five (5) days following the date of adoption of this Resolution.

Section 3. Approval of the Administrative Budget. The Oversight Board hereby approves and adopts the Administrative Budget, in substantially the form attached to this Resolution as Exhibit A, pursuant to Health and Safety Code Section 34177.

Section 4. Severability. If any provision of this Resolution or the application of any such provision to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution that can be given effect

without the invalid provision or application, and to this end the provisions of this Resolution are severable. The Oversight Board declares that the Oversight Board would have adopted this Resolution irrespective of the invalidity of any particular portion of this Resolution.

Section 5. Certification. The City Clerk of the City of Ontario, acting on behalf of the Oversight Board as its Secretary, shall certify to the adoption of this Resolution.

Section 6. Effective Date. Pursuant to Health and Safety Code section 34179(h), all actions taken by the Oversight Board may be reviewed by the State of California Department of Finance, and, therefore, this Resolution shall not be effective for three (3) business days following the date of its adoption, pending a request for review by the State of California Department of Finance.

PASSED AND ADOPTED at a regular meeting of the Oversight Board of the Successor Agency to the dissolved Ontario Redevelopment Agency on the ___ day of _____, 2013, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chairperson

ATTEST:

Oversight Board Secretary

EXHIBIT A

SUCCESSOR AGENCY ADMINISTRATIVE BUDGET

[Attached behind this page]

SUMMARY OF RECOGNIZED OBLIGATION PAYMENT SCHEDULE

Filed for the July 1, 2013 to December 31, 2013 Period

Name of Successor Agency: **ONTARIO (SAN BERNARDINO)**

Outstanding Debt or Obligation	Total
Total Outstanding Debt or Obligation	\$287,547,495

Current Period Outstanding Debt or Obligation	Six-Month Total
A Available Revenues Other Than Anticipated RPTTF Funding	\$0
B Enforceable Obligations Funded with RPTTF	\$9,841,172
C Administrative Allowance Funded with RPTTF	\$295,235
D Total RPTTF Funded (B + C = D)	\$10,136,407
E Total Current Period Outstanding Debt or Obligation (A + B + C = E) <i>Should be same amount as ROPS form six-month total</i>	\$10,136,407
F Enter Total Six-Month Anticipated RPTTF Funding	\$10,136,407
G Variance (F - D = G) <i>Maximum RPTTF Allowable should not exceed Total Anticipated RPTTF Funding</i>	\$0

Prior Period (July 1, 2012 through December 31, 2012) Estimated vs. Actual Payments (as required in HSC section 34186 (a))

H Enter Estimated Obligations Funded by RPTTF <i>(lesser of Finance's approved RPTTF amount including admin allowance or the actual amount distributed)</i>	\$13,796,564
I Enter Actual Obligations Paid with RPTTF	\$11,710,541
J Enter Actual Administrative Expenses Paid with RPTTF	\$1,347,535
K Adjustment to Redevelopment Obligation Retirement Fund (H - (I + J) = K)	\$738,488
L Adjustment to RPTTF (D - K = L)	\$9,397,919

Certification of Oversight Board Chairman:

Pursuant to Section 34177(m) of the Health and Safety code,

I hereby certify that the above is a true and accurate Recognized

Obligation Payment Schedule for the above named agency.

Name		Title
/s/		
Signature		Date

**Successor Agency of the Ontario Redevelopment Agency
Adminstrative Allowance Budget**

	<u>FY 2013/14</u>	<u>July - Dec 2013</u>	<u>Jan - Jun 2014</u>
Personnel Services:			
City Administration	36,228	18,114	18,114
City Clerk/Records Management	11,505	5,753	5,753
Successor Agency/Redevelopment Finance Department	170,527	85,264	85,263
Sub-Total	<u>102,596</u>	<u>51,298</u>	<u>51,299</u>
	320,856	160,428	160,428
Operating Expenditures:			
Office/Computer/Duplicating Supplies	1,000	500	500
Misc Materials & Supplies	1,000	500	500
Miscellaneous Services	1,000	500	500
Sub-Total	<u>3,000</u>	<u>1,500</u>	<u>1,500</u>
	3,000	1,500	1,500
Contractual Services:			
Legal Services	100,000	60,000	40,000
Architect & Engineering Services	70,000	40,000	30,000
Audit Services	15,000	13,000	2,000
Sub-Total	<u>185,000</u>	<u>113,000</u>	<u>72,000</u>
	185,000	113,000	72,000
Internal Services:			
IT Support	20,000	10,000	10,000
Sub-Total	<u>20,000</u>	<u>10,000</u>	<u>10,000</u>
	20,000	10,000	10,000
General & Administrative (1)	16,376	10,304	6,072
Total Budget	<u><u>545,232</u></u>	<u><u>295,232</u></u>	<u><u>250,000</u></u>

Notes:

- (1) Includes overhead costs for Human Resouces, Employee Benefits, Payroll, Accounts Payable, Purchasing, Facilities maintenance and utilities, and depreciation.

Successor Personnel Budget
FY 2012/13

Position	Name	Total Annual Salary	%	Allocated Personnel
City Manager	Hughes, Christopher	388,052	5%	19,403
Exec Asst To The City Mgr	Chapman, Cynthia M.	107,214	5%	5,361
Deputy City Manager	Boling, Al C	229,293	5%	11,465
City Administrative Total				36,228
Asst CC/Records Mgmt Dir	Kasad, Vicki L.	149,878	5%	7,494
Sr Records Specialist	Buice, Eva M.	80,229	5%	4,011
City Clerk/Records Management Total				11,505
Economic Development Director	Andrews, John P.	239,541	30%	71,862
Redevelopment Manager	Hernandez, Charity	147,767	50%	73,884
Sr Administrative Assistant	Wakefield, Kelela	82,605	30%	24,782
Successor Agency/Redevelopment Total				170,527
Admin Services/Finance Dir	Yee, Grant D	270,269	5%	13,513
Fiscal Services Director	Nunes, Doreen M	183,620	20%	36,724
Investment Officer	Boccasile, Guy	143,559	5%	7,178
Accounting Manager	Burgos, Aleli A.	137,642	20%	27,528
Sr Financial Analyst	Chang, Amy	136,042	5%	6,802
Financial Analyst	Hernandez, Claudia	123,889	5%	6,194
Accountant	Williams, Carol	93,109	5%	4,655
Finance Total				102,596
Total Personnel Allocated				320,856