City of Ontario Planning Department

303 East "B" Street, Ontario, CA 91764

Phone: (909) 395-2036 Fax: (909) 395-2420



Dear Property Owner,

As you may know, City Council, on the recommendation of the Historic Preservation Commission, has declared over 90 buildings and sites as Historic Landmarks and over 400 as contributing structures in Ontario's six Historic Districts. It has aided in saving treasured architecture and historically significant structures throughout the City. The Commission is now attempting to increase the awareness of Ontario's historic properties and the benefits of designation. One such benefit is the Mills Act that helps historic landmarks and contributing structures in Historic Districts by providing a reduction in property taxes in exchange for the restoration and maintenance of the property.

To find out if your property meets the criteria of the Historic Preservation Ordinance, you may complete an application form and submit it to the Planning Department. If the City Council declares your site a Historic Landmark, you are eligible to apply for the Mills Act Program. Please refer to the Mills Act Application for further details. Also, note that the Historic Preservation Ordinance provides for review by the Commission of all building permits to alter or demolish an Historic property.

If you have any questions, call the Planning Department (909) 395-2036.

Sincerely

Scott Murphy Planning Director

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Historic Preservation Program

APPLICATION FOR HISTORIC DESIGNATION

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ONTARIO'S HISTORIC PROPERTIES

Is my property Historic?

For a property to be considered historic, the property had to be listed on the City's List of Historic Resources prior to September 1, 2003, or surveyed at the intensive level in accordance with the standards set forth by the California Office of Historic Preservation after September 1, 2003, and determined to meet the designation criteria for historic landmarks by the Historic Preservation Subcommittee. These properties are determined to be Eligible Historical Resources. Any area and neighborhood surveyed at the Intensive level in accordance with the standards set forth by the California Office of Historic Preservation, and determined to meet the designation criteria for historic districts by the Historic Preservation Subcommittee is determined to be an Eligible Historic District. To find out whether or not your property is on the list, please contact the Planning Department.

Historic Landmarks - Can I have my property designated?

Any property / structure that meets the criteria in the Historic Preservation Ordinance (Sec 9-1.2615 of the Ontario Development Code) can be designated a Local Historic Landmark. Neighborhoods that meet the criteria can be designated a Local Historic District. The City has already conducted a Historical Resources Survey. Many of the properties are contained on the City's List of Eligible Historical Resources. Research on many of these properties has already been conducted. If a property is not on the City's List of Eligible Historical Resources, it can still be designated, if it meets the designation criteria, once the property is surveyed.

Historic Districts - Can I have my neighborhood designated?

Any neighborhood that meets the criteria in the Historic Preservation Ordinance (Sec 9-1.2615 of the Ontario Development Code) can be designated a Local Historic District. Properties that contribute to the significance of the neighborhood are considered contributing structures and are treated just like a local landmark. Newer structures and those that do not contribute to the significance of the neighborhood are considered non-contributing structures. These properties have more flexibility with alterations, but are not eligible for any Historic Preservation incentives. In order for a neighborhood to be designated, a majority of the properties in the proposed district must be contributing structures.

What is the designation process?

All applications are submitted to the Planning Department for review. The Planning Department researches the property, with assistance from the Model Colony Local History Room, to determine the historic significance of the property. A staff report is prepared and taken before the Historic Preservation Subcommittee. The Historic Preservation Subcommittee reviews the application and makes a recommendation to the Historic Preservation Commission. A public hearing is held before the Historic Preservation Commission. Historic Preservation Commission then makes a recommendation to the City Council. City Council holds a public hearing and determines whether to designate the property.

THE NATIONAL REGISTER OF HISTORIC PLACES AND THE CALIFORNIA REGISTER OF HISTORIC RESOURCES

What is the California Register of Historic Resources?

The State Historical Resources Commission has designed this program for use by state and local agencies, private groups and citizens to identify, evaluate, register and protect California's historical resources. The Register is the authoritative guide to the state's significant historical and archeological resources. The California Register program encourages public recognition and protection of resources of architectural, historical, archeological and cultural significance, identifies historical resources for state and local planning purposes, determines eligibility for state historic preservation grant funding and affords certain protections under the California Environmental Quality Act. For a copy of the California Register criteria, please call the Planning Department.

What is the National Register of Historic Places?

Created in 1966 by the National Historic Preservation Act, the National Register is a nationwide inventory of buildings, districts, sites, and objects that are important to the history of a local community, the state or the nation. Importance is based on factors such as architecture, culture, archeology, and associations with famous persons or events. The National Park Service maintains the Register. For a copy of the National Register criteria, please call the Planning Department.

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What involvement does the City have?

Although the nomination process is through the State Office of Historic Preservation, as a Certified Local Government, the City of Ontario is consulted regarding any application submitted to the state. The Planning Department staff can assist you in preparation of your application, and review it with the Historic Preservation Commission.

FILING REQUIREMENTS

- 1. A completed application
- 2. Pictures of the property and surrounding area. Pictures may be submitted digitally in the following formats: JPEG, BMP, TIF, or PSD; provided a list is also submitted with the file name, date the photo was taken, the photographer, and brief description.
- 3. Copies of historic photos, plans or other information, if available.

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Historic Ontario

The "Model Colony"

City of Ontario Planning Department

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GENERAL	INFORMATION (print or type)	

CENTERNE IN ORMATION (print of type)					
Property Owner:					
Address:					
City:	State:	Zip Code:			
Telephone No:	Fax No:				
Applicant:					
Address:					
City:	State:	Zip Code:			
Telephone No:	Fax No:				
Applicant's Representative:					
Address:					
City:	State:	Zip Code:			
Telephone No:	Fax No:				
Email:					
PROPERTY LOCATION (individual properties)					
Street Address of Property:					
Zip Code:	Assessor's Parcel No(s)	.:			
Precise Legal Description (attach additional s	_ sheets if necessary):				
Tract: Block:	Lot(s):				
Other:					
Ownership: Private Public					
Present Use: Original Use:					
	_				
PROPERTY LOCATION (historic districts)					
Block Range of Addresses in District:					
Number of Properties:					
	_				
TO BE COMPLETED BY PLANNING DEPARTMENT	STAFF				
Historic Preservation Review	Арр	lication Processing			
Historic Landmark Designation Review for Nat. Re	egister Last Evaluation Date:		File No.:		
Historic District Designation Review for Cal. Re	egister Last Survey Date:		Date:		

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ARCHITECTURAL DESCRIPTION (Fill in below or complete attached description worksheet):					
Architectural Style (see	style guide):				
Description of property:					
CONSTRUCTION HISTOI	RY AND CONDITION	N:			
Construction Date:		Factual Estimated			
Architect / Designer:		Builder:		Contractor:	
Condition:	Excellent	Good	Fair		
	Poor	Deteriorated	 Dangerous		
			_		
Alterations (list all alte	erations to property	r):			
Threats to Property:	None Known	Developmen	t Governme	nt Project	
	Vandalism	Zoning	Other:		
Is the Structure on its O	riginal Site?	Yes No	Unknown		
If yes, date moved?			<u>—</u>		
HISTORICAL SIGNIFICA	NCE:				
Briefly State Historical a	and/or Architectura	I Importance (incl	ude dates, events	, and persons associated with the property):	
Sources (list books, documents, surveys, personal interviews with dates):					

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JURAT:	
State of California	
County of San Bernardino	
I,	, being duly sworn, depose and say that I am th foregoing application and know the content thereof and stat e.
	Applicant Signature
I,	, the owner (if other than the applicant) of real propert f this application.
Subscribed and sworn to (or affirmed) before me on this	day of, 20, by
evidence to be the person(s) who appeared before me.	, proved to me on the basis of satisfactory
(seal)	Signature

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DESCRIPTION WORK SHEET IS A Address of property architectural style (see style quide) WITH A Material (wood siding, wood shingles, brick, stucco, etc.) plan shape (see chart) structure use (residence, etc.) AND ROOF IS material (wood, metal, etc.) roof shape (see chart) material (clay tile, asphalt or wood shingles, etc.) WINDOWS ARE PART OF THE DESIGN. window type (double-hung [slides up & down], casement [opens out], horizontal sliding, etc.) window material DOOR. THE ENTRY FEATURES A door location (recessed, centered, off-center, corner, etc.) entry door style (see chart) ADDITIONAL CHARACTER DEFINING ELEMENTS OF THE STRUCTURE ARE identify **original features** such as porches (see chart); balconies; number and shape of dormers (see chart); number and location of chimneys; shutters; secondary finish materials; parapets; metal trim; decorative tile or cast stone; arches; ornamental woodwork; symmetry or asymmetry; cornices; friezes; towers or turrets; bay windows; halftimbering; horizontality; verticality; formality or informality; garden walls; etc. SECONDARY BUILDINGS CONSIST OF A identify garage; garden shelter; etc. SIGNIFICANT INTERIOR SPACES INCLUDE identify **ORIGINAL FEATURES** such as wood paneling; moldings and trim; special glass windows; ornate ceilings; plaster moldings; light fixtures; painted decoration; ceramic tile; stair balustrades; built-in furniture; etc. IMPORTANT LANDSCAPING INCLUDES identify notable mature trees and shrubs

Refer to Article 26 of the Ontario Development Code for Chart & Style Guide.

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