## AN OVERVIEW OF THE BUILDING PROCESS

OBTAIN ZONING INFORMATION (BUILDING HEIGHT, SETBACK, ALLOWABLE USE, PARKING, ETC.)
FROM THE PLANNING DEPARTMENT & LOT DIMENSION FROM THE ENGINEERING DEPARTMENT

HIRE ARCHITECT/ENGINEER TO PREPARE CONSTRUCTION DOCUMENT(S) SUCH AS PLANS,
CALCULATIONS AND ENERGY COMPLIANCE FORMS

COMPLETE A BUILDING PERMIT APPLICATION AND SUBMIT TWO SETS OF PLANS AT THE BUILDING DEPARTMENT COUNTER

PLANS ARE REVIEWEC BY BUILDING AND OTHER NECESSARY DEPARTMENTS, OR OUTSIDE CONSULTANT WHIM ALL WORK WITH THE ARCHITECT/CONSULTANT TO MAKE SURE THE DESIGN COMPLIES WITH CODE REQUIREMENTS

PLANS ARE APPROVED AND PERMIT IS ISSUED

PROJECT IS CONSTRUCTED AND INSPECTED BY BUILDING DEPARTMENT INSPECTORS

FINAL INSPECTION IS PERFORMED AND CERTIFICATE OF OCCUPANCY IS ISSUED (IF QUALIFIES) TO ALLOW THE BUILDING TO BE OCCUPIED