

## Film Permit Application Fire Prevention

303 E. B Street Ontario, CA 91764 Phone (909) 395-2562 Fax (909) 395-2180

Welcome to the City of Ontario. We will endeavor to meet your location schedules. A film coordinator is available to assist you.

It is the applicant's responsibility to notify the Fire Prevention Department immediately if there are any changes to the film entity from the

information submitted on this application to the Fire Prevention Department. Please Type or Print Clearly

Production Title:				
Applicant Name:		Telephone Numb	oer:	
Address:S Representative Name: Responsible Party Name:	Street	City <b>Telepho</b>	State ne Number: ne Number:	
This production/project is:		-	☐TV Movie ☐Documentar	
Dates of production/project	:through Date (s) Date (s	commencing:	am/pm through ar	n/pm
Dates of set up/clean up: Production/project location	Date (s) Date (s	)	am/pm through ar	n/pm
Production /project location	ı #2:			
			Number in cast and crew:	
The filming activity to be co	onducted is described as fo	ollows: Give specifics about you	er shoot attach additional sheets if ned	eded.
Applicant requests special a Applicant intends to use: A PYROTECHN	assistance: Street Closures animals Chemicals ICS, SPECIAL EFFECT	Traffic Control Explosives Fire S AND OR STUNTS AR	Helicopters other Emergency Service other Stunt Vehicles other E PLANNED? YES *	Per 
Pyrotechnician:	License #:	Company Name:	Phone:	
Stunt Coordinator:*OFD Fire Prevention Bureau		Company Name:	Phone:	
			ty certificate attached: Yes	
Return application to above	e address and make check	a payable to the "City of Oi	ntario." See reverse side for ci	redit card payment.
my knowledge and belief. I	agree to conform to all re	equirements of Police Dep	ned in this application is true of artment, Fire Department, En ertaining to the operations of	gineering Department,
Signature of Applican	nt or Representative		Date	

## FILM REGULATIONS

- 1. Complete a Film Permit Application.
- 2. An applicant will be required to submit a Permit Application at least (3 to 4) three to four working days prior to the date (s) to conduct an activity for which a permit is required.
- 3. An applicant shall comply with all conditions or restrictions of the permit.
- 4. For the legal protection of the City, an applicant shall be required to provide the following:
  - Liability Insurance An endorsement to the applicant's policy of liability insurance shall require an amount of \$1,000,000.00 naming the city officers and employees an additionally insured for protection against claims of third persons for personal injuries, wrongful deaths, and property damage. The endorsement shall not be subject to cancellation or modifications until after thirty days written notice to the city. A copy of the endorsement will remain on file.
  - Workers Compensation Insurance An application shall conform to all applicable federal and state requirements for Workers 'Compensation
    Insurance for all persons operating under a permit. Evidence of such coverage with a waiver of subrogation to the city shall be submitted with the
    application.
- 5. An applicant shall conduct operations in an orderly fashion. The area used shall be cleaned of trash and debris within a timely manner upon completion of shooting at the scene and restored to the original condition before leaving the site. The city may require a faithful performance bond to ensure cleanup and restoration of the site after inspection.
- 6. Filming on private property an applicant shall obtain the property owner's permission; consent for use of property shall be submitted with the application.
- 7. Public right of way a film permit shall be required for the posting of temporary "NO PARKING" signs, parking of equipment and/or cars on public streets, stringing cable on sidewalks or from generator to service point, sidewalk shots, driving scenes. "NO PARKING" signs shall be posted by the city and the requirements shall come from the city. The fee shall be assessed by the city.
- 8. For filming that would impair traffic flow, an applicant shall use the Ontario Police Department and comply with all traffic control requirements deemed necessary.
  - An applicant shall pay for the installation of advance warning signs and any other traffic control devices by the City of Ontario Street
    Department in conformance with the Manual of Traffic Controls, State of California Department of Transportation.
  - Traffic may be restricted to one 12-foot lane of traffic and/or stopped intermittently. The period of time that traffic may be restricted shall be determined by the city based on location.
  - Traffic shall not be detoured across a double line without prior approval.
  - Unless specifically authorized by the city, the camera cars shall be driven in the direction of traffic and shall observe all traffic laws.
  - Any emergency roadwork or construction by city and/or private contractors, under permit or contract to the city shall have priority over filming activities.
- 9. Upon notification the Fire Department will conduct a field/site inspection of all film permits issued in accordance with State Fire Marshal regulations as outlined in Tile 19.
  - Any personnel required at the location (s) shall be at the permittees' expense. The hours of work will be billed by the Accounts Receivable Department of the City of Ontario.
  - A field inspector shall respond to the location/site to conduct a preliminary inspection. A minimum of two hours will be required for the preliminary inspection.
  - Based upon the preliminary inspection, the field inspector shall determine if a Fire Safety Officer shall be required for the duration of the production. A minimum of two hours or actual cost will be billed.
  - The Fire Inspector, or Fire Safety Officer, shall have the authority to revoke any permit as outlined in the Uniform Fire Code.
  - The Ontario Fire Department shall maintain a copy of the film site inspection within the Fire Prevention Bureau.
  - Special effects, such as pyrotechnics, hazardous materials/conditions, refueling, tents, other hazardous operations shall require a separate permit issued by the Fire Department.
- 10. For the convenience of the general public, all activity by an applicant between the hours of 10:00 p.m. and 6:00 a.m. shall be performed without undue noise and nuisance.
- 11. Film Permit Application fee is a flat fee of \$200.00.

These procedures and guidelines are intended to serve as minimum regulations under normal filming circumstances, however, the film permit officer has the discretion to increase or decrease the requirements based upon the actual circumstances.

	Cardholder Signature:					
Cell Phone Number:						
STERCARD	DISCOVER	V-CODE				
	STERCARD					

FOR OFFICE USE ON	LY				
ROUTING	APPROVED	DENIED	DATE	COMMENTS	
Police Dept					
Engineering					
Risk Management					
Fire Prevention					